

Dear Business and Industry Partners,

Thank you so much for agreeing to participate in the 2025 Anderson-Oconee-Pickens Business & Industry Showcase to be held at the Anderson Civic Center on October 16<sup>th</sup> and 17<sup>th</sup>.

Approximately 5,000 8th grade students, as well as juniors and seniors from all three counties will be attending and participating during the two-day event.

Details are as follows:

1. Set up day is Wednesday, October 15<sup>th</sup> anytime between 8:00AM to 5:00PM. Upon arrival, please look for a member of the Board to direct you to your space. If you need to setup on October 16<sup>th</sup> before students arrive, please coordinate this with one of the Board Members. You may drive around to the back of the Civic Center to unload your displays. \*You may want to bring extra cords and a tablecloth for your table. ***Be sure your booth has signage for students to easily identify your organization.***

If your organization is bringing a vehicle for display at the event, please contact Casey Brewington at [cmbrewington@andersoncountysc.org](mailto:cmbrewington@andersoncountysc.org).

2. Please refer to the following information for your booth size based on the sponsorship level chosen.
  - a. Bronze-10x10's receive 1 8' table and 2 Chairs
  - b. Silver-10x20's receive 2 8' tables and 4 Chairs
  - c. Gold-10x30's receive 3 8' tables and 6 chairs.
3. The event will take place Thursday, October 16<sup>th</sup> from 8:45AM to 2:30PM and Friday, October 17<sup>th</sup> from 8:45AM to 2:30PM. Students will attend by schools and will be at the event for about 1 hour. ***The schedule is also attached for your review.***
4. Students will have a field study sheet with them and will ask questions about your company. Questions included are as follows:
  - What is your job title, and what does it mean?
  - What skills are most important to be able to do your job?
  - What classes and education do I need to do this job?
  - What other jobs are available within your company?
  - What do you like best about your job?

Be sure to identify and discuss the career clusters your organization represents to the students, as well as available jobs in those clusters.

5. Please refer to the attached map for guidance on where to park for the event. There is a separate location for vendors and schools.
6. Breakfast and lunch will be provided on both days.
7. After the last school departs on Friday, October 17<sup>th</sup>, breakdown will immediately begin. At this time, you will be able to grab your car again and enter the Civic Center from the back for clean-up.
8. Students will be provided with drawstring bags to collect any materials from our business partners. Participants are not required or obligated to distribute items to students. ***Please keep in mind, it is best not to pass out food and candy, as this causes issues with the overall cleanliness of the event. Also, only give students items who come to your booth and ask questions.***

Thank you all for welcoming the AOP Showcase for our students. Our goal for the event is to help our students understand the opportunities available to them in our region and the pathways available to be successful in those opportunities.

If you have any questions, please feel free to call or email:

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**We look forward to seeing you on October 15<sup>th</sup>, 16<sup>th</sup>, and 17<sup>th</sup>!**

AOP Showcase Board